

The Old Fairhaven Association Presents
The FAIRHAVEN FESTIVAL - where the Ski to Sea Race ends
Sunday May 24th, 2009 10AM to 8PM

Invitation to Retail and Craft Vendors

The Old Fairhaven Association will hold its annual spring festival on Sunday, May 24th, 2009 in conjunction with Bellingham's annual Ski to Sea race. The festival is a non-profit fundraiser dedicated to the historical preservation and improvement of downtown Fairhaven.

Returning vendors: The final deadline for space applications is May 15th. However we have always tried to give our *return* vendors some choice in location. With such a late deadline, this is difficult. If a return vendor asks for special consideration in booth location, the application **must be postmarked by May 1st for us to consider the request.**

No booth location guarantees: We do the best we can but with the changing festival footprint, we have had to reconfigure the festival spaces each year. We will have all new maps this year so many spaces that we used to have will no longer exist. We have more vendors participating each year and have had to expand onto different streets due to the loss of old spaces. The Fairhaven Association reserves the right to refuse entry to any vendor.

Jewelry Vendors: Any vendor who sells jewelry must enclose pictures of the jewelry. No exceptions. Due to the increase in jewelry vendors, we need to see the jewelry sold as to space appropriately and to avoid having too many of the same style. If a jewelry vendor application is received with no pictures, the application will be returned to the vendor. If a vendor does not disclose the sale of jewelry at the time of application, they will not be permitted to sell it during the festival. As always, acceptance and location will be determined by return status and postmark date.

All vendors are required to provide their own tent to give the vendor protection from rain or (we hope) hot sun. We require "pop up" style or similar tents in good condition. **Absolutely NO tarps or make shift tents accepted.** You provide your own tables, chairs, dolly's, etc., to set up/tear down and display your goods. Unfortunately, because of our location in town, we **do not** have access to a water source: You are responsible for providing water for your booth. Remember to add the additional fee for any electricity you may need. **This fee is due at the time of your application submission and is extremely limited.**

We use Email: All final maps, set up instructions, driving directions and final space assignments **are sent via Email to the e-mail address listed on the application.** If you wish to receive this via the postal service, you **MUST** include a self addressed stamped envelope with your application. No exceptions.

Stephanie Johnson. Stephanie is the new Co-Chair of the Festival with Anna Williams and has worked with Anna on the festival for several years. She can answer any questions you might have with your application.

Email: festival@fairhaven.com

Phone: 360-739-9625 to reach Stephanie directly.

Website: www.fairhaven.com and click on the "Fairhaven Festival" link in the left column.
You can download your own applications here.

Mail your application and check to:

Old Fairhaven Association
1106 Harris Ave #313
Bellingham, WA 98225

Note: Final instructions and maps will be sent to you via email.
If you prefer this information mailed to you, then please include a self addressed stamped envelope.

Hope to see you in May!

We are looking forward to hosting over 35,000 people, so come prepared for a fun and profitable day!

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Sunday, May 24, 2009***10 am to 8 pm
2009 Retail/Craft Vendor Contract

Please fill out all the information below *completely* and *legibly* as it is our only way to contact you.
REQUIRED INFORMATION:

Business Name: _____

Contact Person/Phone: _____

Street/State/Zip: _____

E-mail Address (required): _____

Product Description: _____

(Anyone selling jewelry **MUST** include photos of jewelry or application will be returned. Please be specific with description.)

FEES AND RESTRICTIONS:

\$5 recycle fee ea Space \$ _____ * New for 2009 as we strive for more recycling.

\$185 ea 10'x10' Space \$ _____ *All wares must fit inside of the 10'X10' space. No wares may be set up outside of the 10'X10' space or an additional space fee will be charged.

\$70 ea 20 Amps Power \$ _____ *Electric limited for craft area. Power deadline is May 1st.

Total Amount Enclosed \$ _____ *If total amount exceeds \$200 you **MUST** include a Washington State VENDOR INFORMATION FORM located at www.fairhaven.com.

Upon receipt of fees and a signed, complete application, the Fairhaven Association will reserve a 10'x10' booth space for vendor applicant.

APPLICATION DEADLINE: May 15th contract **MUST** be received by this date. **Return vendors: applications must be postmarked by May 1st to be considered for preferred spaces.** Spaces are determined by return vendor status, postmark and availability.

STANDARDS: Vendors agree to maintain sufficient supply of product and personnel to meet the demand during festival hours. Each booth shall be set no later than 9:00AM on Sunday, May 24th. Vendors are limited to selling their product from contracted space. NO street peddling is allowed. At the end of the day, vendors are responsible dismantling & removing all materials used in their area. Space must be returned to ORIGINAL CONDITION by 9:00PM that evening. Refuse is to be deposited in DUMPSTERS provided. DO NOT use area trash containers for disposal of refuse.

REFUND POLICY: No refunds will be given after May 18th. Written request required for refunds.

LIABILITY: As legal representative of the above named vendor, I agree to defend & hold harmless the Fairhaven Association & Directors, individually or severally from all liabilities or any injuries, sickness, and/or claims of malfeasance resulting from the making, preparing, selling and/or distributing of my products and/or services to the general public.

AGREED TO: _____ **DATE:** _____
(SIGNATURE REQUIRED) Authorized Business Representative

Authorized Fairhaven Association Rep **DATE:** _____
