

The Old Fairhaven Association Presents
The FAIRHAVEN FESTIVAL
The Ski to Sea Race ends at the Festival
Sunday, May 24, 2009***10 am to 8 pm

Non-Profits Invitation

After every “Ski to Sea Race”, the non-profit organization, The Old Fairhaven Association, hosts the “Fairhaven Festival”. The festival draws over 30,000 patrons rain or shine. For the past five years many of you have joined us in the park and the presence of local non-profits has really rounded out the other festival venues which include 90 retail and food vendors, free live music, children’s events, and a beer garden.

INVITATION:

Again this year we would like to offer spaces in the park to non-profit organizations for only \$20.00 each. The Fairhaven Village Green Park (located behind the Colophon Café) offers 21 stalls for vendors.

BOOTH SPECIFICS:

Each 9’ x 9’ stall is covered by a glass and wood pergola structure. The stalls surround a vibrant green area. If you have further questions about the stalls I encourage you to swing by the park.

BOOTH REQUIREMENTS:

All of the stalls do not have benches so you will need to provide your own table(s), chair(s), and weather protection (such as tarps) for the sides and/or back of your booth.

BOOTH THEMES:

For the most part we do not have restrictions on booth theme. In the past non-profit organizations have done a variety of things: raffles, t-shirt sales, informational, demonstrational, and activities.

FOOD:

Due to health codes, food for the most part cannot be sold.

POLITICS AND RELIGION:

A quick note about political and religious activities: the festival booth spaces are not a forum for either. However if your religious group would like to do some sort of a fundraiser that does not promote specific religious activities you are more than welcome. For example, in a past festival a church group raffled off a handmade quilt.

A SIDE NOTE:

We have received a good deal of positive feedback from non-profit vendors and festival patrons alike. There has been in the past some disappointment that the non-profit section is not located more closely to the center musical stage.

Unfortunately for the small fee of \$20.00 we just barely cover the park rental fee. The spaces along 11th street pay for all the expenses we incur putting on the festival. I know as fellow non-profits you understand the difficulties of expenses and budgeting. Remember you are always welcome to purchase a space along 11th street at regular retail vendor price of \$178.00.

CONTACT:

If you have interest in participating in this year’s festival or just have a question please do not hesitate to contact me. The quickest response is via email, but I typically can return phone calls within a couple of days in the evening or on Saturday’s. I look forward to hearing from you.

For Questions: Anna Williams 360 961-6749, or email: festival@fairhaven.com

For info & contract form, go to www.fairhaven.com and click on “Fairhaven Festival” link in the left column. The non-profit booth space contract form is near the bottom of the page.

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2009 NON-PROFIT VENDOR CONTRACT

NON-PROFIT NAME _____

CONTACT PERSON _____

ADDRESS/CITY/STATE/ZIP _____

EMAIL _____

DAY / EVENING PHONES _____

DESCRIPTION OF BOOTH _____

FOOD: Food in not allowed without prior authorization from Vendor Coordinator and Health Department.

FEES: Upon receipt of \$20 space rental fee and a signed, completed contract, the Fairhaven Association will reserve a stall space for said vendor. Booth space is limited and will be reserved in the order of the return postage dates on paid contracts. Non-profit special rate of \$20.00 refers to "Village Green" park spaces only.

RAFFLES: Washington State Gambling Commission has requirements and restrictions on raffles. Please go to <http://www.wsgc.wa.gov/Newsletters/5-164.pdf> for more information.

\$20 - Space Rental Fees \$ _____

Total Enclosed \$ _____

DEADLINE: Contract must be received by May 15th.

STANDARDS: Vendors agree to maintain sufficient supply of personnel to meet public demand during the Festival. Each booth shall be set by 9 am on Sunday, May 24th. Vendors are limited to selling their product from their contracted space. There will be NO street peddling permitted. **At the end of the Festival, vendors will be responsible for dismantling and removing all materials used in their area and returning the space to its original condition by 9 pm that evening.** Refuse is to be deposited in dumpsters provided. **Please do not use area trash containers for disposal of your refuse.**

LIABILITY: As legal representative of the above named vendor, I agree to defend and hold harmless the Fairhaven Association and Directors, individually or severally, from all liabilities or any injuries, sickness and/or claims of malfeasance resulting from the making, preparing, selling and/or distributing of my products/services to the general public.

Agreed to: _____
Authorized Business Representative

Date: _____

Authorized Fairhaven Association Representative

Date: _____

Mail this application with your check to: Vendor Coordinator
Old Fairhaven Association,
1106 Harris Ave, #313,
Bellingham, WA 98225

Notification of approval of application will be done via email or telephone.
For a mailed approval, include a self-addressed, stamped envelope with your application.